

# Funding possibilities and guidelines 2022

The Danish Cancer Society

Funding

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UNDER PROTECTION OF

HER MAJESTY THE QUEEN

The Danish Cancer Society's Scientific Committee – Biology & Clinic (KBVU-BK)  
The Danish Cancer Society's Scientific Committee – People & Society (KBVU-MS)  
Knæk Cancer committees and ad hoc committees

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## 1. The Scientific Committees

### 1.1 The Danish Cancer Society's Scientific Committee - Biology & Clinic (KBVU-BK)

The committee supports biological, translational and clinical cancer research within medical and natural science.

The focus of KBVU-BK is to support scientific projects within biological cancer research, which improve our knowledge about, e.g. the early stages of cancer diseases and identify mechanisms and reasons for cancer to occur, grow and spread as well as the late complications that often follow a cancer course. The committee prefers applications about translational studies and clinical research bridging between scientific breakthroughs and clinical practice and studies developing and improving cancer treatment.

### 1.2 The Danish Cancer Society's Scientific Committee – People & Society (KBVU-MS)

The committee supports humanistic, social and public health science and epidemiological cancer research.

The focus of KBVU-MS is to support scientific, and preferably inter-disciplinary projects, engaging in psychological, cultural, social and socio-economic aspects of cancer, including, for example, patient perspective, behavioural research, rehabilitation, palliative care, ethics as well as research related to the structure of the healthcare system and function with particular relevance to cancer. Furthermore, the committee will support cancer research projects in social medicine and epidemiology. Both quantitative and qualitative methods can be used.

### 1.3 Knæk Cancer committees and other ad hoc committees assessing thematic pools

Each year the Central Board decides on a pool for thematic objectives. The assessment of applications for thematic objectives, including the Knæk Cancer themes, will, wherever possible, involve all or some of the members of the scientific committees, KBVU-BK and KBVU-MS. The committees may also be supplemented by, or solely consist of, external experts within the field in question.



## 2. Allocations and deadlines

All applications must be submitted digitally in our application system no later than 15:00 at the application deadline. The signature page must be emailed no later than the same day. Read more in [step 6](#).

### 1 February

- **Project support** - main allocation KBVU-BK and KBVU-MS

### 1 March

- **Junior Researcher Awards** (nominations)

### 17 May

- **Scholarships**
- **Stays abroad exceeding 1 month's duration without salary**
- **Stays abroad less than 1 month's duration without salary**

### 22 June

- **Young Talented Cancer Researchers** - Postdoctoral fellowships in DK and abroad as well as the establishment of research careers for young talented cancer researchers
- **Other Knæk Cancer allocations**

### 13 October

- **Scholarships**
- **Stays abroad exceeding 1 month's duration without salary**
- **Stays abroad less than 1 month's duration without salary**

The deadlines are indicative, and changes may occur. Always check the current dates and other themes regularly posted on our website [www.cancer.dk/opslag](http://www.cancer.dk/opslag).





### 3. Applicable rules for all applicants

- The application must be received digitally before the stated deadline
- Grants will not be allocated retrospectively
- You can only submit one application in each round of applications
- The application form and all attachments must be completed in English
- It is a precondition that
  - The research is cancer-relevant
  - The applicant complies with the Danish Code of conduct for research Integrity: [www.cancer.dk/thedanishcodeofconduct](http://www.cancer.dk/thedanishcodeofconduct)
  - Necessary permissions and approvals are obtained before the project is started. It is the grant holder's responsibility to obtain permissions and approvals from, e.g. the Data Protection Agency, Ethics Committee and Animal Research Authority before the start-up of the project
  - '[3R-principles](#)' are followed in projects involving animals as the Danish Cancer Society complies with '[Joint European funding principles for research involving animals](#)' (opens in pdf)
- Applicants, who within the last 10 years have received, receive or expect to receive funding from companies/corporations/foundations which to a large extent depend on income from production and sale of obvious cancer carcinogenic substances, particularly tobacco, cannot obtain funding from the Danish Cancer Society. See the [Danish Cancer Society's ethical guidelines](#).
- Efforts must be made to involve cancer patients, relatives or other relevant players actively. Also, the patient perspective should be emphasised if it is estimated as relevant. The type and the extent of the user involvement must be clearly stated in the research plan. If the researcher/research group assesses that user involvement is not possible or expedient, this must be substantiated explicitly in the research plan
- Relationships between the applicants and private or own companies do not prevent the applicants from receiving funding - but there must be accounted for these relationships in the project application form step 3
- If support is received for the same purpose from other sources, the Danish Cancer Society reserves the right to make deductions in a potential grant. The applicant is obliged to inform the Danish Cancer Society if they receive support from other sources
- Applications are open for citizens of the Unity of the Realm (Rigsfællesskabet), i.e. from Denmark, Greenland and the Faroe Islands.

#### 3.1 You can in general not apply for support for

- Overhead (rent, telephone, lighting, water, etc.), bench fee, administration fees and similar expenses
- Tuition fee, supervision, course expenses as well as overhead in connection with PhD studies



- Costs related to [Open Access](#)
- Computers and computer equipment, unless it is related to specialised hardware/software (must be substantiated under 'Detailed budget information' in the application's step 3)
- Expenses defrayed before the date of application
- Establishment or operation of biobanks
- More than 3 year's salary for a PhD student (can only be applied for by the supervisor or the head of the institute)
- Running costs in relation to long-term stays abroad
- Scholars (should be applied for as a personal scholarship by the student)

### 3.2 Review of the application

The committee's prioritisation of an application is based on:

- Cancer relevance
- Quality
- Feasibility
- Novelty value
- Qualifications of the applicant
- The research environment of the applicant, including relevant collaborators
- The application budget
- Patient involvement (in projects where it is estimated to be relevant)

The decision is made by the entire committee.

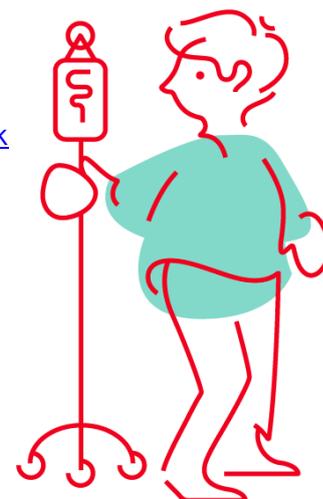
#### External assessment

Project applications from committee members are always sent out for external assessment, preferably abroad. Opinions of external assessors will be included in the application's overall assessment, and they will be sent to the applicant in an anonymous form.



## 4. Project funding

Application deadline:	<b>1 February 2022 at 15:00</b>
Signature page:	Must be emailed to <a href="mailto:forskningsbevilling@cancer.dk">forskningsbevilling@cancer.dk</a>
Application round/form:	KBVU-BK project KBVU-MS project
Pool	KBVU-BK: up to DKK 75m of which DKK 15m are expected from the Knæk Cancer collection KBVU-MS: up to DKK 20m of which DKK 10m are expected from the Knæk Cancer collection
Requirement	Grantees who have received Knæk Cancer funds are requested to contribute to the communication about the granted project
Assessment committees:	KBVU-BK and KBVU-MS respectively
Notification:	KBVU-BK: Mid-May KBVU-MS: Beginning of April
Funding start date:	A grant can be used from 1 January the following year



### 4.1 Purpose

The Danish Cancer Society wants to support scientific cancer research projects of high quality to support our goal of fewer people getting cancer, more people surviving cancer as well as a better life after cancer.

### 4.2 You can apply for

- Scientific and non-scientific assistance (e.g. salary for PhD students, postdoctoral fellows, laboratory technicians, statisticians etc.)
- Up to 20% salary for permanently employed researchers, including own salary, as a buy out of a permanent position
- Salary for a highly qualified guest researcher for a period of up to a maximum of 2 years
- Project-related running costs etc.
- Equipment up to a total of DKK 100,000
- Travel costs



### 4.3 You cannot apply for

- Your own PhD salary or project funds at all, as PhD students cannot apply for funding on their own
- Your own postdoctoral salary - postdoctoral fellows must apply the pool 'Young talented cancer researchers' to cover own salary
- Scholarship salary - pre-graduates must apply the pool 'Scholarships'

### 4.4 Please note

- The applied amount should as a minimum comprise of DKK 300,000 in total
- Applications which do not include project funding for the coming calendar year but only the following will be rejected
- Funding for long-term projects can usually be applied for up to 3 years.
- The applicant must have documented relevant research experience (minimum as a first author of one article in an international journal with peer review or similar)
- Usually, you can only have one KBVU-MS and KBVU-BK grant at a time of a maximum of DKK 2 million per year. An applicant applying for project funding on behalf of a cooperative group, e.g. DMCG, can also apply for and obtain funding for his/her own project. It must be clearly stated if funding is applied for on behalf of a cooperative group in the application's step 1 (the field 'Cooperative group'), and a statement from the group must be attached in the application's step 4
- A statement from the project's host institution/workplace, guaranteeing to put the necessary facilities and resources at the project's disposal, must be uploaded

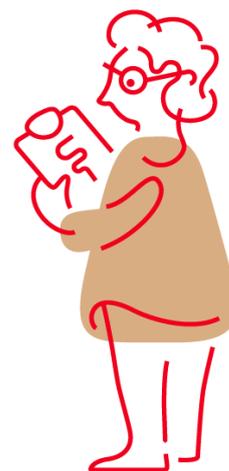
### 4.5 Budget

Further details regarding the budget and application system can be found under item [11. Application system](#)



## 5. Young Talented Cancer Researchers

Application deadline:	<b>18 June 2022 at 15.00</b>
Signature page:	Must be emailed to <a href="mailto:forskningsbevilling@cancer.dk">forskningsbevilling@cancer.dk</a>
Application round/form:	Young Talented Cancer Researchers
Pool	Up to DKK 20m of which DKK 10m are expected from the Knæk Cancer collection
Requirement	Grantees who have received Knæk Cancer funds are requested to contribute to the communication about the granted project.
Assessment committee:	A committee consisting of members from both KBVU-BK and KBVU-MS
Notification:	End-September (preliminary notification) and end-November (final notification)
Funding start date:	A grant can be used from 1 January the following year



### 5.1 Purpose

The Danish Cancer Society wants to support young talents and their development within cancer research. Therefore, support is provided to younger researchers in the form of project funding and postdoctoral fellowships.

#### Project funding for the establishment of research careers

The aim is to support the continuous development of young independent cancer researchers who, within the past eight years, have earned a PhD, and demonstrated the ability of research on a high level internationally. The support is allocated to outstanding and ambitious projects within all aspects of cancer research, and the funds are allocated to researchers, who have already demonstrated their potential by having obtained support for their salary; however, you can apply for 50% exemption from clinical work.

#### Postdoctoral fellowship in Denmark and abroad

The aim is to support younger researchers, with a PhD or equivalent degree, who have not yet acquired a permanent position but can document research experiences to conduct an independent cancer research project in Denmark or abroad.



Postdoctoral fellowships abroad are allocated to Danish researchers who go abroad to conduct an independent cancer research project and obtain knowledge and experience in an international research environment, but who is not employed at a Danish hospital, university or company during the stay abroad.

## 5.2 Establishment of research careers for young talented cancer researchers

### 5.2.1 You can apply for

- Scientific and technical assistance (e.g. salary for PhD students, laboratory technicians etc.)
- Project-related running costs etc.
- Equipment up to a total of DKK 100,000
- Travel costs

### 5.2.2 You cannot apply for

- Own salary; however, you can apply for a 50% exemption from clinical work.

### 5.2.3 Please note

- There can be an exemption of the requirement of a maximum of 8 years of PhD in the case of periods of leaves such as maternity, parental, sick and care leave, and military service. Particular professional issues, such as education, clinical training or the like, which is a necessary part of a career, and where time for research has been limited, can also be taken into account.
- It is a precondition that the host institution gives priority to the area with the necessary facilities and resources/co-financing
- Postdoctoral fellows can apply if they have already secured their independent position
- A maximum of DKK 4m can be applied for a period of 2 - 3 years

### 5.2.4 Budget

Further details regarding the budget and application system can be found under item [11. Application system](#)

### 5.2.5 The application **MUST** contain

- An overview of previous research results, max. 2 pages (step 4)
- Statements from collaborators (step 2)



- Statement by the host institution with a guarantee of the necessary facilities and resources (step 2)
- Information about co-funding, including salary, from the host institution, should be specified in 'Provided from the workplace' in the application budget (step 3)

## 5.3 Postdoctoral fellowship in Denmark

### 5.3.1 You can apply for

- Postdoctoral fellowship in Denmark (fixed amount)

In the budget, you specify the postdoctoral fellowship as a fixed amount of DKK 775,000 for 12 months (64,583.33 per month) for salary and running costs. If you work part-time on the project for an entire calendar year, you specify 6 months of fellowship in the application budget. The difference between the financial framework of DKK 775,000 and the actual salary can be used for running costs. Specification of necessary running costs must be specified under 'Details' or under 'Detailed budget information' (step 3).

### 5.3.2 Please note

- A statement from the supervisor must be uploaded (step 2)
- PhD certificate must be uploaded (step 2)
- Normally, the framework grant is allocated for up to a maximum of 3 years full time and 4 years part-time
- Among others, part-time postdoctoral fellowships can be applied for by doctors, who are undertaking a clinical specialist education, to be employed for up to 4 years in the hospital where their clinical education takes place
- The committee is favourably disposed towards a change of environment, including researchers who change the setting or travel abroad. Therefore, primarily the first 4 years' postdoctoral employment (excluding leave periods) will be supported, and from this maximum 2 years of postdoctoral employment where the applicant has been studying his/her PhD. Though, in the application's step 3 - 'Detailed budget information' - it is possible to state reasons for continuous research at the current place of work
- PhD students can apply if the supervisor's statement is attached, confirming expected delivery for the PhD thesis within 10 months after the application deadline. If the grant is awarded, the project cannot start before the PhD degree has been obtained, and the Funding Section has received documentation.

### 5.3.3 Budget

Further details regarding the budget and application system can be found under item [11. Application system](#)



## 5.4 Postdoctoral fellowship abroad

### 5.4.1 You can apply for

- Own salary (fellowship)
- Travel costs
- Freight charges
- Health insurance
- Extra costs for stay and accommodation
- Costs related to the establishment of stay exceeding 3 months

### 5.4.2 You cannot apply for

- Running costs in relation to a research stay abroad
- Trips initiated before the application deadline
- Childcare, per diems or local transportation during the stay abroad

### 5.4.3 Please note

- The fellowship is allocated as a specific grant for salary and travel costs for a maximum of 3 years
- PhD certificate must be uploaded (step 2)
- A statement or invitation from the host institution abroad must be uploaded (step 2)
- A statement from the supervisor must be uploaded (step 2)
- To inform about provider obligations, if any, in the budget

### 5.4.4 Budget

An estimate of incomes and expenses concerning the stay abroad must be stated. The funding will be set by taking into account the duration of stay and potential funding from other sources for the same purpose.

#### *Rates for fellowships abroad*

As the fellowship is allocated for a research stay abroad, it is covered by the regulations for study tour grants which generally are exempted from tax, see Tax Assessment Act §7 K.

Immediately before the fellow travels abroad, the fellowship will be paid as a total sum by the following rates:

Fellow travelling <b>without</b> children	350,000 DKK/year
Fellow travelling <b>with</b> children	425,000 DKK/year



### *Travel costs*

The cheapest way of public transportation is granted for the journey. When the stay exceeds 6 months, the grant also covers family members' travel costs (spouse/cohabitee and children - please see definition of provider obligations below). If the family does not travel with the fellow, an extra homeward journey is covered.

### *Freight costs*

Reasonable costs for transportation of household effects are covered. Transportation of furniture, cars and similar large objects cannot be covered.

### *Travel insurance*

It is recommended to take out travel insurance, and the Danish Cancer Society will cover reasonable costs for this travel insurance.

### *Extra costs for stay and accommodation as well as start-up costs*

Extra costs for stay and accommodation will be covered. Besides this, it is possible to apply for start-up costs as a lump sum of DKK 12,000 when the stay exceeds 3 months.

### *Rates*

Extra costs for stay and accommodation will be covered by a maximum of the below following rates.

<p><b>USA, Canada, Australia, New Zealand and Japan</b></p> <p>Single: DKK 8,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p> <p>Provider: DKK 10,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p>
<p><b>Western Europe</b></p> <p>Single: DKK 6,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p> <p>Provider: DKK 8,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p>
<p><b>Other countries</b></p> <p>Will be set on an ad hoc basis. The applicant must give a well-founded proposal</p>



A provider is a person who

- Is married, or
- Has dependent children under the age of 18, or
- Has lived with someone as a spouse or similar and has had the same address for at least 12 preceding months

Two persons, eligible for funding, with the same address and communal housekeeping, can as a maximum get funding equivalent to one person with provider obligations from the Danish Cancer Society as well as other sources (Danish or foreign).

Information about provider status must be stated in the application; otherwise, a potential grant will be calculated as per the singles' rate.

Further details regarding the budget and application system can be found under item [11. Application system](#)



## 6. Other Knæk Cancer (KC) allocations

Application deadline: **22 June 2022 at 15:00**

Signature page: Must be emailed to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk)

Application round/form: Please see name of the Knæk Cancer allocation at [www.cancer.dk/opslag](http://www.cancer.dk/opslag)

Pool: Please refer to the homepage

Requirement: Grantees who have received Knæk Cancer funds are requested to contribute to the communication about the granted project

Assessment committee: Ad hoc committee

Notification: End-September (preliminary notification) and end-November (final notification)

Funding start date: From 1 January the following year

### 6.1 Purpose

The Danish Cancer Society wishes to support scientific cancer research projects of high quality, to support our goal that fewer gets cancer, more survives cancer as well as a better life with cancer.

### 6.2 You can apply for

- Scientific and non-scientific assistance (e.g. salary to PhD student, postdoctor, laboratory technician, statistician, etc.)
- Up to 20% salary for permanent employed researchers, including own salary, as purchase exemption from permanent position
- Salary for highly qualified scholar for a period of up to 2 years as a maximum
- Project related running costs etc.
- Apparatus up to a maximum of DKK 100,000
- Travel costs

### 6.3 You cannot apply for

- Own PhD salary or project funds at all as PhD students cannot apply for funding on their own



- Own postdoctoral salary - postdoctoral fellows must apply the pool "Young talented cancer researchers" to cover own salary
- Salary for scholars - scholars and post-graduate students must apply the pool 'Scholarships'

## 6.4 Please note

- The rules of the Knæk Cancer applications can vary dependent on the post - therefore always read the post thoroughly
- The applied amount must be minimum DKK 300,000 in total
- Applications that do not include funding for the next year, but only the succeeding year, will be rejected
- Funding for long-term projects can normally be applied for up to 3 years
- The applicant must have documented relevant research experience and must as a minimum be head writer of 1 article (preferably more) in an international magazine with peer review or similar
- You can normally apply for DKK 2 m per year. An applicant that applies for funding on behalf of a cooperative group, e.g. DMCG, can at the same time submit an application and get a grant for their own project. In the application's step 1 (the section "Cooperative group"), it must be clearly emphasised if the application is made on behalf of a cooperative group and a declaration from the group must be enclosed in step 4 of the application
- A recommendation from the host institution/place of the project must be enclosed guaranteeing that all necessary facilities and resources of the project are covered

## 6.5 Budget

Further details about the budget and the application system can be found under section 11.  
The application system



## 7. Stays abroad exceeding one month - without salary

Application deadline: **17 May and 13 October 2022 at 15:00**

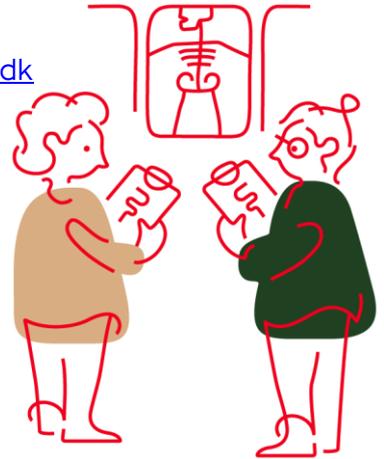
Signature page: Must be emailed to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk)

Application round/form: Stays abroad exceeding 1 month

Assessment committee: A committee consisting of members from both KBVU-BK and KBVU-MS

Notification: Expected end June and end November, respectively

Funding start date: At the earliest, a grant can be used from 1 July and 1 December, respectively, when the application notification has been received.



### 7.1 Purpose

The Danish Cancer Society wants to support young Danish researchers/scientists such as PhD students, postdoctoral fellows, lecturers and junior doctors in training who travel abroad to conduct an independent cancer research project and to obtain knowledge and experience in an international research environment and who have already received funding for his/her salary

### 7.2 You can apply for

- Travel costs
- Freight costs
- Health insurance
- Extra costs of stay and residence
- Establishment of stay exceeding 3 months

### 7.3 You cannot apply for

- Salary
- Running costs in relation to the research stay abroad
- Trips initiated before the application deadline
- Childcare, per diems or local transportation during the stay abroad
- Expenses for supervision and courses in connection with PhD studies
- Trips for supplementary training - exempted from the rule is supplementary training with a dedicated scientific and development scope - such as new cancer therapeutics



or diagnostic methods connected with an ongoing research project. Technical supplementary training of non-scientific staff - for example, training in new techniques and use of new advanced equipment - this must be applied for as project support in connection with a project application.

## 7.4 Please note

- Statement/invitation from the host institution abroad must be uploaded (step 2)
- Statement from the supervisor must be uploaded (step 2)
- To inform about provider obligations, if any, in the budget
- Typically, the grant is allocated for a specific travel grant covering travel costs up to a maximum of 3 years
- You can maximum apply for one trip per year

## 7.5 Budget

An estimate of incomes and expenses concerning the stay abroad must be stated. The funding will be set by taking into account the duration of stay and potential funding from other sources for the same purpose.

### Travel costs

The cheapest way of public transportation is granted for the journey. When the stay exceeds 6 months, the grant also covers family members' travel costs (spouse/cohabitee and children - please see definition of provider obligations page 12). If the family does not travel with the fellow, an extra homeward journey is covered.

### Freight costs

Reasonable costs for transportation of household effects are covered. Transportation of furniture, cars and similar large objects cannot be covered.

### Travel insurance

It is recommended to take out travel insurance, and the Danish Cancer Society will cover reasonable costs for this travel insurance.

### Extra costs for stay and accommodation as well as the start-up costs

Extra costs for stay and accommodation will be covered. Besides this, it is possible to apply for start-up costs as a lump sum of DKK 12,000 when the stay exceeds 3 months.



## Rates

Extra costs for stay and accommodation will be covered by a maximum of the below following rates

<p><b>USA, Canada, Australia, New Zealand and Japan</b></p> <p>Single: DKK 8,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p> <p>Provider: DKK 10,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p>
<p><b>Western Europe</b></p> <p>Single: DKK 6,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p> <p>Provider: DKK 8,000 per month + DKK 12,000 for start-up costs (when the stay exceeds 3 months)</p>
<p><b>Other countries</b></p> <p>Will be set on an ad hoc basis. The applicant must give a well-founded proposal</p>

A provider is a person who

- Is married, or
- Has dependent children under the age of 18, or
- Has lived with someone as a spouse or similar, and has had the same address for at least 12 preceding months

Two persons, eligible for funding, with a communal address and housekeeping, can as a maximum get funding equivalent to one person with provider status from the Danish Cancer Society as well as other sources (Danish or foreign).

Information about provider status must be stated in the application; otherwise, a potential grant will be calculated as per the singles' rate.

Further details regarding the budget and application system can be found under item [11. The application system](#).



## 8. Stays abroad less than 1 month - without salary

Application deadline: **17 May and 13 October 2022 at 15:00**

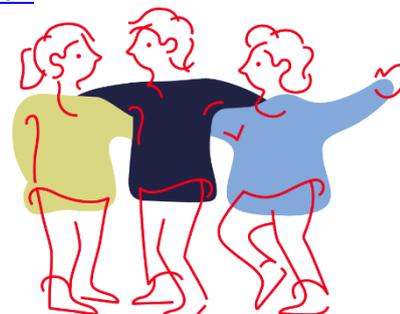
Signature page: Must be emailed to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk)

Application round/form: Stays abroad less than 1 month

Assessment committee: A committee consisting of members from both KBVU-BK and KBVU-MS

Notification: End June and November

Funding start date: The travel can be made from the date of submission of the application. However, please be aware that the notification about a possible grant will not be given until respectively end-July and end-November



### 8.1 Purpose

The Danish Cancer Society wants to support younger researchers, such as PhD students, post-doctoral fellows, lecturers and younger doctors in training, who travel on short-term stays abroad to attend a meeting or a conference.

### 8.2 You can apply for

- Stays abroad up to 1 month's duration in connection with a short-term trip to visit collaborators as well as attendance in meetings and conferences, where you present your research results by way of lectures or posters
- Trips in Europe up to a maximum of DKK 12,000
- Trips overseas up to a maximum of DKK 20,000

### 8.3 You cannot apply for

- Expenses defrayed before the date of application
- Expenses for supervision and courses in connection with PhD studies
- Trips for supplementary training - exempted from this rule is supplementary training with a dedicated scientific and development scope - such as new cancer therapeutics or diagnostic methods connected with an ongoing research project. Technical supplementary training of non-scientific staff - for example, training in new techniques and



use of new advanced equipment - this must be applied for as project support in connection with a project application

## 8.4 Please note

- You can maximum apply for one trip per year
- The application form and all attachments must be completed in English
- When applying for a meeting or conference attendance where you present your research results by way of lectures or poster, the abstract (in English) must be uploaded in step 2
- A recommendation from the main supervisor/head of department (max. 1 A4 page) must be uploaded in step 2
- If you apply for a study stay or a trip to a collaborator, you must upload an invitation from the host institution and a recommendation from the main supervisor in step 2
- You must inform the Danish Cancer Society if you receive funding from other sources. If second funding exists, a potential grant from the Danish Cancer Society will be reduced accordingly
- When applying, it is not necessary to have approval that the abstract is accepted for presentation by way of lectures or posters, as the approval can be sent at a later date. If the acceptance is not available at the time of assessment, a grant can be given provided that acceptance is granted subsequently
- If you apply for specific budget items from other sources, you must specify that source in step 3 under 'Details'
- If several persons from a group of collaborating researchers apply for support to attend the same conference, usually only one researcher can obtain support for attendance
- Students, persons with no candidate degree, lecturers, chief physicians, professors and researchers, who work at a research institute abroad at the time of travelling, cannot apply

## 8.5 Budget

### Travel costs

As grants for travelling is only awarded within a limited frame, the **cheapest** transport possibilities must be used such as train or **cheap flight fares** to the utmost extent. Support for more expensive forms of stays abroad cannot be expected unless there are particular reasons which should be stated in the application. **Therefore it is essential that travelling is planned well in advance.** If it appears, after a possible grant has been awarded, it is necessary to use a different form of transport than the one stated in the application, the Danish Cancer Society must approve this **before** travelling.

Original tickets, receipts for transport to and from the airport, invoices etc. must be attached as documentation when submitting the financial report to the Funding Section.



The daily allowance covers local transport at the destination (see below) and therefore no documentation is needed.

### Conference fees

- It must be stated to what extent the fee covers ordinary meals. The part of the fee, which concerns large social arrangements, are not covered
- Original receipts as well as the registration form, specifying what the fee covers, must be attached as documentation when submitting the financial report to the Funding Section

### Accommodation costs

- At a maximum, it is granted corresponding to the circular from the Ministry of Finance regarding compensation in the form of daily allowance during official journeys abroad
  - Read more on [www.medst.dk](http://www.medst.dk) - under 'cirkulære om Tjenesterejser'  
<https://pav.medst.dk/tjenesterejser/>
- Daily allowances are calculated on an hourly basis at 1/24 of the current country rate of destination. The rate is also valid for travelling hours in Denmark.
- Travel time with means of transport, in which expenses for meals are included in the ticket price, are not included when calculating the daily allowance. If the trip includes more than one country, the rate of the country in question is used when the trip to the new country begins.
- If expenses for meals are covered in advance (e.g. through fees or in connection with overnight stays), the daily allowance is reduced to 25%. The remaining expenses connected with the stay must be covered by the daily allowances, including local transport etc. If only certain meals are included, the daily allowance is reduced accordingly; breakfast is calculated at 15%, lunch at 30% and dinner at 30%.
- Hotel expenses are refunded according to the maximum of the circular of the Ministry of Finance. Original hotel receipt must be attached when submitting the financial report the Funding Section.

Further details regarding the budget and application system can be found under item [11. Application system](#)



## 9. Scholarships

Application deadline:	<b>17 May and 13 October 2022 at 15:00</b>
Signature page:	Must be emailed to <a href="mailto:forskningsbevilling@cancer.dk">forskningsbevilling@cancer.dk</a>
Application round/form:	Scholarship
Assessment committee:	A committee consisting of members from both KBVU-BK and KBVU-MS
Notification:	End June and November Rejections will not be reasoned
Funding start date:	At the earliest, a grant can be used from 1 July and 1 December, respectively, when the application notification has been received.

Application round/form:



### 9.1 Purpose

The Danish Cancer Society wants to support young students who want a career as cancer researcher. Students can apply for support to conduct a cancer research project full-time for a period, which will prolong the study time beyond the stipulated time. It is expected that the project will go beyond what is normally required of a thesis.

### 9.2 You can apply for

- Scholarship (fixed frame of DKK 10,000 per month) for up to 12 months

### 9.3 You cannot apply for

- Running costs

### 9.4 Please note

- A scholarship is personal and **must** be applied for by the student
- Typically science speciality students must have worked at least 4-6 months on the project before the scholarship period (the bachelor project period does not count). However, this is not mandatory for medical students accepted at a pre-graduate research institution
- A PhD student attending a training course and persons with a candidate degree **cannot** apply for a scholarship



- The application **must** be completed in English
- It must be confirmed that the applicant will get qualified study guidance at the place where the project is conducted. Therefore the following **must** be uploaded
  - A declaration from the workplace that they will host the project and put the necessary means at the disposal
  - A recommendation from the main supervisor of max. one A4 page. The recommendation must include a confirmation that the applicant will prolong the time of study beyond the stipulated time, which is prerequisite for a grant
- A grade transcript from the university **must** be uploaded. **Cpr number must not appear from the uploaded transcripts**
- It is expected that the project can be finalised within the scholarship period
- You are not allowed to receive SU at the same time as you have a scholarship
- The scholarship is paid out by the workplace and is not entitled to holiday pay.
- The scholarship is reported to SKAT but without deduction of 'AM-bidrag' (Labour Market Contribution) and 'ATP' (Danish Labour Market Supplementary Pension)

## 9.5 Budget

It is not necessary to submit a budget with the scholarship application.

## 9.6 Project description

The applicant in person must write the project description, and the oncological or psychosocial relevance must be stated. Besides this, the project description must include:

- Information about the practicalities of the completion of the project
- Information about how long the applicant has been working on the project
- A status report of the project



## 10. The Danish Cancer Society's Junior Researcher Awards

Deadline for nomination: **1 March 2022 at 15:00**

Signature page: Must be emailed to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk)

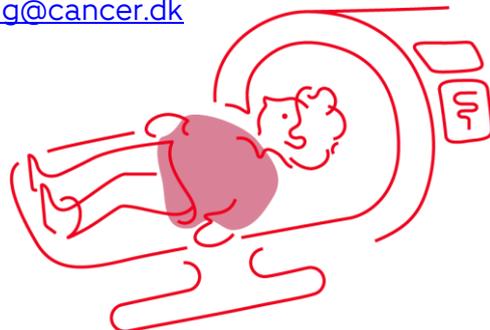
Application round/form: Junior Researcher Awards

Pool: 2 x DKK 100,000

Assessment committee: KBVU-BK

Notification: Mid-May  
Rejection will not be reasoned

Funding start date: The awards will be presented in August at [the Danish Cancer Research Days](#), arranged by [DCCC](#) and [DMCG](#), and the award can be used from 1 September



The award is granted for research-related costs, for example:

- Travel costs in connection with conferences, courses and meetings with collaborators
- Purchase of research-related computer
- Laboratory equipment
- Materials

### 10.1 Purpose

Each year, the Danish Cancer Society allocates two Junior Researcher Awards to support talented young researchers who have made an excellent contribution to Danish cancer research. The award is allocated to young researchers who have shown an extraordinary research effort or have obtained results of significant international breakthroughs and awareness.

Two awards are allocated, one within basic, biological and epidemiological cancer research, the other within clinical cancer research.

The award is DKK 100,000 and will be presented at the Danish Cancer Research Days arranged by DCCC and DMCG. The award can be used from 1 September 2021.



## 10.2 Nomination of a candidate for a Junior Researcher Award

Research directors and supervisors can nominate qualified candidates for the two Junior Researcher Awards.

- By nomination deadline, the candidate must be under the age of 40
- The nomination must be in English and include:
  - Motivation
  - Description of the candidate's research effort and its cancer relevance. It must be clearly described what defines the candidate's extraordinary efforts and results. By nomination of a student, the research, which stands out from standard practice, must be described
  - Short CV including a list of publications
- The nomination must be made and submitted via the application system

Further details regarding the budget and application system can be found under item [11. Application system](#)



## 11. The application system

Access to the application and reporting system is available via the Danish Cancer Society's homepage: [www.cancer.dk/ansoegning](http://www.cancer.dk/ansoegning).

Until the application deadline, you can edit the application on an ongoing basis until you choose to submit. Corrections and updates can be made via the page 'Overview' by pressing 'Edit.'

Remember to save every time new information or corrections are entered before leaving each step: **Press 'Save changes', which can be found both at the top and bottom of each step.**

In each step, you can see the mandatory fields, which have not been completed, partly by the red/green square in the heading and by the missing fields being marked red in the left margin. All mandatory fields must be completed before you can submit the application.

A minimum or maximum of characters are stated in several fields; if not respected, it is not possible to submit the application.

Please note that Word and the application form do not count the characters in the same way. All characters and spaces are included in the application form, whereas Word does not count 'enter'/'return'.

### 10.1 The application form

The application forms for the several funding areas and types of application can differ in layout and number of steps. In the following paragraphs, the application form will be described in general terms and primarily focus on applications about project costs, postdoctoral fellowships, stays abroad exceeding 1 month etc. Still, the information can also be used in other types of applications.

The application form is divided into 6 steps:

**Step 1-4** concerns the actual application

**Step 5** offers the possibility to see the whole application and print a PDF

**Step 6** is used to submit the final application



## Step 1 - Personal information

Only **one profile** per person is allowed, and once the application is completed, it is not permitted to change profile. In such cases, a new application must be made in the right applicant's name.

The personal data are used for quick and secure identification of the application and communication with the applicant. The data may be reused and updated later.

Examples of Danish positions are reservelæge (senior registrar), oversygeplejerske (head nurse), professor, postdoc etc.

Examples of Danish basic educations are cand.med. (MD), cand.scient. (M.Sc.), cand.polyt. (M.Eng.), sygeplejerske (nurse) etc.

Applicants, who have obtained project funding from the Danish Cancer Society within the last five years, must in step 1 provide information about previous grants from the Danish Cancer Society. Besides this, you must submit a status report and information about the latest funded project's publications, irrespective of whether you apply for the same or a different project.

## Step 2 - Project information

At the top of Step 2, tick off to confirm having read and agreed to follow 'the Danish Cancer Society's ethical guidelines' - [www.cancer.dk/etiske-retningslinjer](http://www.cancer.dk/etiske-retningslinjer) and 'The Danish code of conduct for research integrity' - [www.cancer.dk/thedanishcodeofconduct](http://www.cancer.dk/thedanishcodeofconduct).

The project title will, among others, be used in connection with the announcement of a possible grant.

### *Collaborators*

National and international collaborators can strengthen your application, and it is **prerequisite for your application that the following collaborators are set up:**

- Supervisors, when applying for a postdoctoral fellowship
- Named scientific assistants and postdoctoral fellows when applying for salary (a short CV and a list of publications must be uploaded)
- External collaborators who contribute substantially to the project, by project applications
- Guest researchers (a short CV and list of publications must be uploaded)

Collaborators, who are set up, will automatically get an e-mail to confirm that they agree on being a collaborator on the project. The confirmation is done by clicking the link in the received e-mail. If collaborators do not receive an e-mail, it might have been caught in a spam



filter. If this is the case, they can be deleted and set up again with an alternative e-mail address. The applicant may also request the collaborator to send an e-mail to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk) stating the approval as a collaborator on the specific project.

### *Management approval*

The manager in charge of research and with budget responsibilities of the institution, where the project is to take place, must be set up for digital management approval of the application. If the applicant is head of the institution, another executive on the same or higher level than the applicant must do the digital management approval.

**Before the digital management approval, as much as possible must be completed and saved, e.g. the project title, project description and short project description.**

The management approval is done by clicking the link in the received e-mail. If the executive **does not** receive an e-mail, it might have been caught in a spam filter. If this is the case, the executive can be deleted and set up again with an alternative e-mail address. The applicant may also request the executive to send an e-mail to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk) stating that the project can be conducted at the institution in question.

Statement from the host institution (max. 1 A4 page) can be uploaded in step 2.

### *Project description*

The project description **must** be written in **English**.

If the project description has been prepared in Word, the text can be copied into the application form. Any pictures and figures can be attached in the application's step 4 as jpg-files.

### *Formatting text in the application form*

To make *italic text*, mark the text with <i> at the beginning of the sentence and </i> at the end. To make **bold text**, mark the text with <b> at the beginning and </b> at the end.

It is possible to check the final formatting in the application's step 5.

### *The project description must include*

When applying for project support for the pool 'Young talented cancer researchers', postdoctoral fellowships, and stays abroad exceeding 1 month, the project description **must** include

- Information about the purpose of the project (research question)
- Information about the preliminary studies that underlie the research plan
- Research plan, including methods and timeline
- Statistical considerations, including strength calculations, also regarding animal research
- The practicability of the project (workplace, resources, etc.)
- Information about to what extent the project will have an impact on the patients' cancer course



- Description of, which clinical perspectives that are related to the project, and how project results can be widely/systematically implemented for the benefit of the patient in the clinic
- Information about the applicant's knowledge of, or contact with, researchers working on the same or similar type of project in Denmark or abroad as well as an assessment of the project's significance internationally
- A statement on whether the project is subject to ethical restraints. If this is the case, it must be justified how the necessary measures of the project have been or will be met (e.g., by recombinant experiments, animal experiments or clinical trials)

**In separate fields:**

- A description of potential patient involvement in the project – from preliminary preparation to implementation of the project. If it is estimated that patient participation is not possible or suitable, this should be explicitly stated in the project description
- A description of the cancer relevance

Besides the project description, three questions must be answered, and a Danish layman abstract must be made clarifying how the project contributes to the cancer cause. This should be done for the patient representatives of the Danish Cancer Society's research committees and the Danish Cancer Society's work regarding campaigns and information. The response should be precise and easily read.

### Step 3 – Budget and CV

#### *Budget*

The first year in the budget = first potential funding year. Former project years, if any, can be stated in 'Detailed budget information'.

#### **The budget must be written in English.**

The budget consists of a number of budget items (step 3A) which will be accumulated into a budget overview. Budget items must be allocated to the actual project year(s) for which the funding is applied from the Danish Cancer Society. It must be indicated if you have applied for or been granted funding to the project from other sources. All amounts must be in Danish kroner and please state the year the cost relates to in the field 'Details'. Furthermore, if there are particular circumstances concerning a budget item, these can also be stated in the 'Details on funding' or 'Detailed budget information' field. If the project is broken down into subprojects with separate budgets, this should also be mentioned here.

**Applied funds must cover price and salary increases for the entire grant period as a potential grant cannot be overspend.**



**Please state the source's name and when notification can be expected under 'Details' (for each budget item) if you applied for a grant from other sources.**

You must state the length of the employment (hours, months or years) for each budget year in connection with applications for salary costs. Please indicate the total number of months the person can be expected to be employed full time - e.g. the length of employment of a person working part-time on a project in a calendar year is calculated as 6 months.

Salary to the same scientific assistant/PhD student is typically granted a maximum of 3 years in total.

*The detailed budget should be specified in the following cost categories*

- Salary, scientific staff
- Salary, technical staff
- Running costs
- Equipment (up to a total of DKK 100,000) purchase and leasing
- Travel costs
- Other

*Salary must be specified as*

- Own salary
- Salary for scientific assistants/PhD students
- Salary for non-scientific assistance
- Salary for guest researchers
- Other types of salaries and fees (type must be indicated)

*Salary rates*

Salaries are paid in accordance with the collective agreement concluded with the relevant local negotiating organisation at the workplace.

Special allowances are given depending on the job category necessary for the project. Salary must not exceed the professional level required for the implementation of the project.

**Individual/personal allowances are usually not granted and are subject to prior approval by the committee.** If applying for that kind of allowances, please include a project related justification in the 'Detailed budget information' in step 3.

Usually, the grants for salary will be granted as **salary framework grants**. Those grants cannot be overspend, and the remaining grant amount must be refunded.

The committee has fixed a salary framework rate for scientific assistants/PhD students, post-doctoral fellowships, own salary, etc. These framework rates must be used in the application, as they will be used to calculate a possible grant.



<b>Salary framework rates for staff in project applications</b>	
Scientific assistant/PhD student	575,000 DKK/year
Postdoctoral/lecturer/associate professor	675,000 DKK/year
Professor, including research professor	775,000 DKK/year
<b>Framework rates for postdoctoral fellowships (personal)</b>	
Postdoctoral fellowship in DK – Salary and running costs (unspecified)	775,000 DKK/year
<b>Postdoctoral fellowship abroad</b>	
Grants travelling <b>without</b> children	350,000 DKK/year
Grants travelling <b>with</b> children	425,000 DKK/year

It is also possible to apply for grants for a non-scientific assistant, including student assistant. In connection with fees and hourly pay, you must indicate an hourly rate.

A postdoctoral fellowship must be applied for personally.

#### *Postdoctoral fellowship in DK*

A postdoctoral fellowship has to be stated as a framework of DKK 775,000 in the budget. You can specify the necessary running costs in 'Details on funding' for the particular budget item or 'Detailed budget information.'

#### *Postdoctoral fellowship abroad*

A postdoctoral fellowship abroad is granted to Danish researchers who independently travel abroad to carry out research and who are not employed at hospitals, universities or in private companies during their stay. As the fellowship is allocated for a research stay abroad, it is covered by the rules of study travel grants which **usually** are tax exempted, see Tax Assessment Act § 7 K. The fellowship will be paid as a total sum immediately before the postdoctoral fellow travels abroad.

#### *Running costs*

Running costs cover, e.g. materials, laboratory animals, publication costs (except for Open Access), and other project-related costs.

The budget for running costs **must** be specified in 'Details' or 'Detailed budget information'. **Researchers affiliated with institutions obtaining VAT rebates must apply for running costs exclusive of VAT.**

#### *Travel costs*

Please note that **expenses for stays abroad of less than 1 month's duration in connection with meeting and conference participation can be applied separately** by applying for ['Stays abroad less than 1 month'](#)



It is primarily younger researchers, such as PhD students, postdoctoral fellows, lecturers and younger doctors enrolled in education, who can obtain a travel grant. If more than one person in a group of collaborating researchers apply for funding to participate in the same conference, typically only one person will obtain funding

### *Travel and accommodation costs for trips to conferences, collaborators, meetings etc.*

Must be specified in transport and accommodation costs respectively. Information about names, destination, the purpose of the trip and relevance to the project must be stated in the application.

### *Equipment*

In a project application, it is possible to apply for equipment up to a total of DKK 100,000. The selection of equipment must be justified.

Regarding an equipment grant, it is a condition that the grant holder has the right of use of the equipment as long as it is necessary for the cancer research at the institution. The right of use can be transferred to other cancer researchers if the grant holder's use of the equipment ceases. **Researchers affiliated with institutions obtaining VAT rebates should apply for the equipment exclusive of VAT.**

If funds have not been allocated from other sources for the equipment's operation and maintenance, funding can be applied for from the Danish Cancer Society. The amounts must be specified as separate budget items in the application, and the need for the equipment must be explained.

### *CV*

The Curriculum Vitae must be short and precise and hold information about education, including dates of achieved a Master's degree and PhD, if any, as well as current and previous employment. Publications are specified in a separate field.

### *Publications*

Please specify up to 20 publications relevant to the applied project, hereof at least 10 from the past 5 years. PubMed id (PMID) or DOI should be specified opposite each publication

It must be clearly specified which publications that are accepted in international journals with peer review

H-index and the total number of publications should be stated, including the number of first-, last- and co-first/last authorships



#### Step 4 – Upload figures

Figures (pictures, documents, etc.) are not inserted in the project description but are separately transferred as described in detail in step 4. All documents and pictures **can only be uploaded as .jpg-files**. Other file types must be changed to .jpg-files before upload.

Typically, you can upload up to 12 figures/pictures depending on the funding area and type of application. Only use figures if it is necessary for the assessment for the application. Remember to write a text for all figures.

#### The following must be uploaded as figures

- Pictures, tables, photos, drawings, scanned letters and other material relevant to the application

#### Step 5 - The combined application

In step 5, all information is gathered, and the application can be found as a pdf file ready for print.

#### Step 6 – Submit the application

As in each step, it is possible to see if the mandatory steps are not completed.

If the application is ready to be submitted, tick off the checkbox to confirm that you have read the guidelines and confirm that the information submitted in the application is correct. Click 'OK' and click 'Submit application'.

**After submitting the application in our system, sign the front page (the signature page).**

**Send the signature page to [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk) on the same day as the deadline.**

Do not send the rest of the application by e-mail.



## 12. The committees' address and secretariat



### **The Danish Cancer Society**

Funding Section

Strandboulevarden 49

DK-2100 København Ø

Tlf. +45 35 25 75 00

E-mail: [forskningsbevilling@cancer.dk](mailto:forskningsbevilling@cancer.dk)

You are welcome to contact one of the below-mentioned persons from the Funding Section if you have questions regarding the application system, the application process or an ongoing grant:

### **KBVU-BK project applications and nominations for the 'Junior Researcher Awards'**

Funding coordinator Maj Kalish Sundenæs, e-mail [mksu@cancer.dk](mailto:mksu@cancer.dk), tel. 35 25 72 68

### **KBVU-MS project applications**

Funding coordinator Michelle Malou Speiermann, e-mail [mimas@cancer.dk](mailto:mimas@cancer.dk), tel. 35 25 72 58

### **Knæk Cancer project applications and applications for the pool 'Young talented cancer researchers'**

Funding coordinator Anne Mette Bak, e-mail [amb@cancer.dk](mailto:amb@cancer.dk), tel. 35 25 72 57

### **Stays abroad less than/exceeding 1 month without salary and applications for scholarships**

Funding coordinator Katrine Kjøller Christensen, [kkch@cancer.dk](mailto:kkch@cancer.dk) tel. 35 25 72 67

### **General questions of fundamental importance**

Head of Funding Christina Koefoed-Hansen, e-mail [ckh@cancer.dk](mailto:ckh@cancer.dk), tel. 35 25 72 59

