

Volunteer Guide 2020

Dear Volunteer!

This guide contains practical information about the Danish Cancer Society annual fundraising collection. There is more information about the fundraising collection in Danish here: www.indsamling.dk. The fundraising collection takes place Sunday, March 29th.

You sign up at the website www.indsamling.dk (the website is in Danish).

The fundraising collection is organised by local volunteers. You get practical information from the local volunteer.

You will receive the following materials for your route

- A donation box with a sticker containing your name and route number.
- A map showing your route. You contact the homes on your route – and only those homes.
- Folders for each home on your route and payment slips.
- A bag to carry folders and payment slips (you are welcome to keep the bag after the collection).

Please note – folders and payment slips

- Remember to give everyone a folder – both those who contribute and those who are not home. The folder contains important information about the Danish Cancer Society, different ways to donate, and shows how we use the donations.
- If nobody is home, give a payment slip in addition to the folder.
- Remember to put both the folder and payment slip all the way into the mailbox or mail slot, so people cannot see that no one is home.

“The happy contributor”

The happy contributor makes a donation voluntarily, without feeling any pressure and does not regret it afterwards. Always respect a no, and do not cross the doorway unless you are invited to. We say thank you to all donations no matter how much is given.

“Reklamer – Nej Tak” og “Reklamer og gratisaviser – Nej Tak” (‘No advertisements’ stickers)

A sticker saying “Ingen reklamer - tak” or “Ingen reklamer og gratisaviser – tak” applies to *advertisements* distributed by *mail*. Folders and payment slips are not *advertisements*, nor are they distributed by *mail*. Likewise, The Danish Cancer Society is not subject to the Danish Law on Marketing. You are therefore allowed to deliver a folder and payment slip to homes that have one of the above mentioned stickers on their door.

“Sorry, we don’t have any cash”

The folder describes other ways of contributing, for example by text messages (sms) or via the smart phone app MobilePay. Information is printed on the donation box.

Fundraising permit at train and bus stations

A special permit is needed if your route includes train-, bus- or metro stations. You can get the permits from your local organizer (in Danish).

Smoking

Please do not smoke while you are on your route.



Volunteer Guide 2020

When you have finished your route

When you have finished your route, go to the address you were told when you got your route and donation box. The volunteer organizers will collect and count all the donation boxes.

Insurance

The Danish Cancer Society's has an insurance, which covers you when you are working as a volunteer. You are also covered if your donation box is stolen.

If a dog or a car injures you, your injury is covered by the dog/car owner's insurance. Contact the owner and get the following information: Name, address and insurance company. Write down the name and address of any witnesses.

If you are injured, contact the local organizer of the fundraising collection.

Volunteers under the age of 18

Volunteers between 13-18 years can participate in the fundraising collection if they walk two together on the route or with an adult. Children under the age of 13 can only participate with an adult.

Are you prevented from participating

We are counting on you – please contact your local organizer if you are unable to participate.

More information

Contact your local organizer or call the Danish Cancer Society at 35 25 75 00 or visit the Danish site: www.indsamling.dk

Would you like to help the Danish Cancer Society in the future?

If you would like to help the Danish Cancer Society in the future, talk to the local organizer of the fundraising collection. There is also information on our website (in Danish): www.frivillig.dk.

We hope to see you again at next year's fundraising collection.

Thank you for your help – enjoy your route!

